

Supporting Data for Annual Contributions Estimates
Section 8 Housing Assistance Payments Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

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Public reporting burden for this collection of information is estimated to average 1.50 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection display a valid OMB control number. Assurances of confidentiality are not provided under this collection. Authority for this collection of information is the Housing and Community Development Act of 1987. Housing Agencies (HAs) required to maintain financial reports in accordance with accepted accounting standards to permit timely and effective audits. The financial records identify the amount of annual contributions that are received and disbursed by HAs. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Public Housing Agency (Name and Address)
2. Project No.
3. Submission
4. No. of Dwelling Units
5. No. of Unit Months

Table with 8 columns: Part I Estimate of Annual Housing Assistance Payments, Bedroom Size of Dwelling Units, Number of Dwelling Units, Monthly Gross Rent/Payment Standard, Amount Payable by Family Toward Gross Rent, Monthly Housing Assistance Payments, Unit Months Under Lease, Annual Housing Assistance Payments. Rows include Required, 0 BR, 1 BR, 2 BR, 3 BR, 4 BR, and Total.

Table with 6 columns: Part II Calculation of Estimated Ongoing Administrative Fee, Unit Months (a), HUD Published 2-BR Fair Market Rent (b), Product of Columns (a) x (b) = (c), Allowable Percent x (d), Administrative Fee = (e). Rows include 0 BR, 1 BR, and Total.

Table with 4 columns: Part III Calculation of Estimated Hard-to-House (Existing Housing Certificates and Housing Vouchers Only), Estimated Number of Families (a), Fee Per Family (b), Total Hard-to-House Fee = (c). Rows include 19.

Table with 3 columns: Part IV Calculation of Estimated Preliminary Expense, Requested Amount, HUD Modifications. Rows include Administrative Expenses (Salaries, Benefit Contributions, Legal, Travel, Sundry, Office Rent, Accounting and Auditing Fees, Total Administrative Expenses), Non-Expendable Equipment Expenses (Office Equipment, Office Furnishings, Automotive, Other, Total Non-Expendable Equipment Expenses), General Expenses (Maintenance and Operation, Insurance, Sundry, Total General Expense), and Total Preliminary Expenses (Sum of Lines 27, 32, and 36).